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பல்கலைக்கழக மாணியங்கள் ஆணைக்குழு
UNIVERSITY GRANTS COMMISSION

මගේ අංකය } UGC/S/PA/111
எனது இலக்கம் }
My Number }

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ඔබේ අංකය }
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20, වෝඩ් ප්ලේස්, කොළඹ 07, ශ්‍රී ලංකාව
20, வாட்டு இடம், கொழும்பு 7, இலங்கை.
20, Ward Place, Colombo 7, Sri Lanka

22.01.2019

All Vice Chancellors of Universities
All Directors of Institute
All Rectors of Campuses

Obtaining Prior Approval for Signing Memorandum of Understanding (MOU) with Foreign Universities and Notification of Cabinet Decisions: Agreements to be entered into with foreign Universities

This is further to letter no. UGC/CH/7/1 dated 05.06.2018 and letter no. UGC/S/PA/111 dated 03.08.2018 sent by me on the above matter.

From the above letters, it had already been informed to you by that the Cabinet of Ministers at its meeting held on 11.17.2018 had taken a decision that all Memorandum of Understandings (MOUs) /Agreements entered into with any foreign universities should be tabled before the Parliament through the Cabinet of Ministers.

It had also been informed to you that the prior approval of the Ministry of Foreign Affairs should be obtained through Ministry of Higher Education with the recommendation of the University Grants Commission, as informed by the Ministry of Higher Education.

Accordingly, the Commission at its 996th & 1000th meetings held on 04.10.2018 & 06.12.2018 respectively, had decided to implement a proper procedure on the above and therefore decided that the annexed format should be used when forwarding MOU/Agreements to be entered with any foreign universities by the Higher Educational Institutions/ Institutes (HEIs) hereafter. (Annex I)

In addition, the Secretary, Ministry of City Planning, Water Supply and Higher Education had also instructed me to advise the HEIs that in certain instances where those MOUs/ Agreements are signed with foreign universities, HEIs should make arrangements to sign such MOUs/ Agreements by the Diplomats/Ambassadors who represent Sri Lanka in the relevant Country on behalf of HEIs.

Thank you,

Prof. Mohan de Silva
Chairman

Cc : Vice-Chairman/ UGC
Secretary/ UGC
Registrars of Universities - For necessary action and to inform relevant other institutions

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Justification for Memorandum of Understanding (MOU) between Higher Educational Institutions / Institutes

Between (University Name) and (Second Party Involved) at (Relevant Dates)

Whether the MOU is New / Renewal If Renewal previous approval dates	
Background:	(Why MOU is important)
Purpose / Key operational Objectives:	This MOU will (Purpose/ Key operational Objectives) The above goals will be accomplished by undertaking the following activities: (List and describe the activities that are planned for the MOU and who will do what)
Duration:	
If new, expected Benefits to be obtained through the relevant MOU	(Record who will evaluate effectiveness and adherence to the agreement and when evaluation will happen)
If renewal Benefits obtained through previous duration of the relevant MOU (Indicate the previous duration)	(Record who will evaluate effectiveness and adherence to the agreement and when evaluation will happen)
Source of Funding	
Recommendation of relevant Department/ Division of University/Institute	

Recommendation of Vice Chancellor/ Head of the Institute	
Details of Council / Board of Management approvals of Higher Educational Institutions / Institutes (Relevant Documents to be attached)	
Recommendation of relevant Department/ Division of the University Grants Commission (UGC)	
Recommendation of Secretary of UGC	
Recommendation of Chairman/ Vice Chairman/ of UGC	